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1. Aims

Nature Beanz Adventures is committed to providing a safe and healthy environment for all staff, students, visitors, and contractors. This policy outlines the measures we take to prevent accidents and promote health and safety.

2. Legislation and Guidance

This policy complies with relevant health and safety legislation, including:

- Health and Safety at Work Act 1974
 - Management of Health and Safety at Work Regulations 1999
 - Control of Substances Hazardous to Health Regulations (COSHH)
 - The Regulatory Reform (Fire Safety) Order 2005
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3. Roles and Responsibilities

- **Governance and Leadership:** Ensure compliance with health and safety legislation and regular policy reviews.
 - **Designated Health and Safety Officer:** Oversee implementation of the policy and conduct risk assessments.
 - **Staff and Volunteers:** Adhere to health and safety guidelines and report any concerns or incidents.
 - **Students and Visitors:** Follow safety instructions and report hazards to staff.
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4. Site Security

- Secure fencing and controlled access points to restrict unauthorized entry.
 - All visitors must sign in and wear identification badges.
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5. Fire

- Fire risk assessments are conducted annually.
 - Fire alarms and extinguishers are maintained regularly.
 - Staff and students receive fire evacuation training.
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6. Control of Substances Hazardous to Health (COSHH)

- All hazardous substances are stored securely and labeled clearly.
 - Staff are trained in handling hazardous materials safely.
 - Safety Data Sheets are maintained for all chemicals.
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7. Equipment

- Regular maintenance and safety checks are conducted for all equipment.

- Staff are trained in the safe use of specific tools and machinery.
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8. Lone Working

- Staff working alone must notify a designated contact and follow lone-working protocols.
 - Regular check-ins are conducted to ensure safety.
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9. Working at Night

- Adequate lighting is provided for all work areas.
 - Staff are advised to avoid isolated areas and use buddy systems where possible.
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10. Manual Handling

- Manual handling tasks are assessed to reduce risk.
 - Staff are trained in safe lifting techniques.
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11. Off-site Visits

- Comprehensive risk assessments are conducted for all off-site visits
 - Emergency contact information and first aid kits are carried.
 - Parental consent is obtained for student participation.
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12. Lettings

- Lettings agreements include health and safety responsibilities.
 - Hirers are provided with emergency procedures and site rules.
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13. Violence at Work

- Nature Beanz Adventures operates a zero-tolerance policy for violence or abuse toward staff or volunteers.
- Incidents are reported and investigated promptly.

14. Smoking

- Smoking, including vaping, is prohibited on all Nature Beanz Adventures premises and during activities.

15. Infection Prevention and Control

- Hygiene protocols, including handwashing, are promoted.
- Cleaning schedules are maintained to minimize infection risks.
- Personal protective equipment (PPE) is provided where required.

16. New and Expectant Mothers

- Risk assessments are conducted for new and expectant mothers.
- Adjustments to duties or working conditions are made as needed.
- Regular reviews ensure ongoing safety.

17. Occupational Stress

- Staff well-being is prioritized through open communication and access to support services.
- Workload and working conditions are monitored.

18. Accident Reporting

- All accidents are recorded in the accident book.
- Serious incidents are reported under RIDDOR regulations.
- Follow-up actions are taken to prevent recurrence.

19. Training

- Staff receive regular training on health and safety procedures.
- Training records are maintained and reviewed annually.

20. Monitoring

- Health and safety inspections are conducted regularly.
 - Risk assessments are reviewed annually or after significant changes.
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21. Links with Other Policies

This policy links to:

- Safeguarding Policy
- Attendance Policy
- Data Protection Policy
- Equal Opportunities Policy