

## **General Risk Assessment – Nature Beanz Adventures**

**Venue: To cover all venues currently used by Outdoor Learning Instructors/ Nature Beanz Adventures**  
**Completed by (name): Gareth Jones (Owner)**

**Date: MARCH 2025          Review Date: MARCH 2026**

### **Playing Area/Training Area**

**Check that the area and surroundings are safe and free from obstacles, check ground, water areas, lighting, heating, security and welfare.**

### **Equipment**

**Check that it is fit and sound for activity and suitable for age group/ability, check there is no equipment left from other activities or obstructions left in the area**

### **Participants**

**Check that the attendance register is up to date with medical information and contact details. Check that performers are appropriately attired for the activity.**

Description of Hazard	Evaluation of Risk (high/med/low)	Action(s) to Minimise Risk	Person to Advise if Risk is Outside Own Competence to Assess	Re-evaluation of Risk (high/med/low)
Slips, trips and falls – covering indoor and outdoor venues	<b>MEDIUM</b>	<p><i>1/ Check the ground of each area being used before starting – any wet areas, damage or uneven areas should be cleaned or explained to the group before starting</i></p> <p><i>2/ Check the venues have relevant procedures in place to alert of any damaged/ uneven areas if using indoor venues</i></p> <p><i>3/ Check all participants are wearing suitable clothing and footwear for the relevant activities</i></p> <p><i>4/ When entering a building from wet surface outside make sure there are dry mats on the door and mops available.</i></p>	<p><i>Head Instructor at each session</i></p> <p><i>(If using a leisure Centre or school sports facilities inform site Managers of hazards or damage beyond coaches control)</i></p>	<b>LOW</b>
Description of Hazard	Evaluation of Risk (high/med/low)	Action(s) to Minimise Risk	Person to Advise if Risk is Outside Own Competence to Assess	Re-evaluation of Risk (high/med/low)

<p>The general area of woodland being used, including sharp objects and prickly/ spiky materials and slippery surfaces</p>	<p><i>Medium</i></p>	<ol style="list-style-type: none"> <li>1. Encourage appropriate clothing including long sleeves and sturdy footwear (not sandals) and discourage wearing shorts.</li> <li>2. First Aid kit to be present at each site and first aider</li> <li>3. Give health and safety briefing at the start of each session detailing the site and the hazards</li> <li>4. Hazardous areas to be shown or taped from access</li> </ol>	<p><i>Instructor on site</i></p>	<p><i>LOW</i></p>
<p>Poisonous berries and fungi</p>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Give verbal warning not to eat anything or put things/fingers in or near their mouths.</li> <li>2. Seek medical assistance if ingested. Wash hands carefully after the trip (especially before eating or drinking)</li> <li>3. Encourage the use of wet-wipes or antibacterial gel</li> </ol>		<p>LOW</p>
<p>Low Branches</p>	<p>MEDIUM</p>	<ol style="list-style-type: none"> <li>1. Give verbal warning to take care (especially of eyes) when walking around woodland areas</li> <li>2. Cut down or remove any loose branches on walking paths or in the area.</li> </ol>		<p>LOW</p>

<p>Uneven ground, holes, slopes, fallen branches</p>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Advise to walk carefully and try to mark or show uneven ground</li> <li>2. Wear suitable footwear and plan a route appropriate to the weather and area</li> </ol>		<p>LOW</p>
<p>Children going out of sight/missing</p>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Advise children on boundaries and give verbal warning. Adults to keep visual contact with their group.</li> <li>2. Keep to the correct ratios of adults to children. 1 – 6 ( 5+years) and 1:3 (under 5s with parents / support staff)</li> <li>3. Have an agreed 'missing person' procedure that everyone is aware of, including an agreed meeting point in emergency situation</li> <li>4. Ensure area being used is secure, safe and has boundaries, any gates to be closed and area checks to be made before the start of each session</li> </ol>		<p>LOW</p>
<p>General public ( on walks/ navigation routes and open fields)</p> <ul style="list-style-type: none"> <li>• see separate walk route risk assessment</li> </ul>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Avoid contact with strangers and animals where possible.</li> <li>2. Ask owners to control their animals if passing.</li> </ol>		<p>LOW</p>

Insect bites/stings or allergies	MEDIUM	<ol style="list-style-type: none"> <li>1. Be aware of children with allergies (such as nuts, insect stings, hayfever).</li> <li>2. Check anyone with severe allergies has their asthma pump or epipen, and they are able to administer it.</li> <li>3. Remind everyone of the risk.</li> <li>4. Carry a First Aid kit.</li> <li>5. Tuck socks into trousers if in potential Tick area</li> <li>6. Make sure registration details are up to date</li> </ol>		MEDIUM
Dangerous Litter (i.e. Fly-tipped waste)	LOW	<ol style="list-style-type: none"> <li>1. Conduct safety sweep of area before activity takes place.</li> <li>2. Remind people of broken glass, syringe dangers and, if appropriate, show example.</li> </ol>		LOW
Disease or infection –i.e.Toxicara canis (dog faeces),	MEDIUM	<ol style="list-style-type: none"> <li>1. Cover broken skin on hands (i.e. wear gloves), advise of risks and Tetanus (soil), Leptospirosis (rat urine in water), symptoms and seek medical advice a.s.a.p. if infection suspected.</li> <li>2. Lyme Disease (ticks) Tuck socks into trousers if in potential tick area.</li> <li>3. Complete an area sweep prior to sessions to check for hazards waste</li> </ol>		LOW

<p>Electrical storms or gale force winds &amp; Thunder showers</p> <ul style="list-style-type: none"> <li>• Separate walk risk assessment</li> </ul>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Check weather websites for the latest information and severe weather warnings. Cancel activity if too severe</li> <li>2. If change of weather during sessions plan exit routes and safety places</li> </ol>		<p>LOW</p>
<p>Open water/ stream dangers</p>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Make sure any dangerous water is fenced off</li> <li>2. explain about water safety</li> <li>3. If in a stream or canal explain about weasels disease and clean hands after activities</li> </ol>		<p>LOW</p>
<p>Indoor Activities: Main risks are trips, bumping into each other, fires, tables and objects</p>	<p>LOW</p>	<ol style="list-style-type: none"> <li>1. Warn participants of hazards in the building and any fire procedures/ exits</li> <li>2. Ensure participants listen to and follow instructions</li> <li>3. Ensure all hazards are moved or taped so they are visible to people</li> </ol>		<p>LOW</p>

Physical Injuries	MEDIUM	<p>1/ Making sure all equipment used is fit for purpose and age group i.e children, strength, abilities</p> <p>2/ Correct space available for the number of participants, suitable ratio 1:8 ( over 6s)</p> <p>3/ Making sure all participants are wearing appropriate clothing and footwear for the activities either indoor or outdoor clothing</p> <p>4/ All jewellery or items brought with participants are stored away and visible or cause injury to themselves</p> <p>5/ Complete a full warm up appropriate to the activity</p> <p>6/ Regular inspections of the areas being used i.e indoor flooring, outdoor areas, storage, etc</p> <p>7/ Check all obstacles are locked away or pushed to the sides and not likely to cause an injury to participants</p> <p>8/ Playing surface even or if outside have you instructed the participants and consider moving or postponing events</p> <p>9/ Completing a health and safety checklist before each event</p>		LOW
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<p>Fires &amp; Unseen Hazards (poor weather, snow, etc)</p>	<p><i>LOW</i></p>	<p>1/ Are all emergency exits clearly marked and checked that they open before each session</p> <p>2/ All staff are aware of fire procedures and policy of the relevant venues</p> <p>3/ Staff have taken relevant fire safety e-learning if available</p> <p>4/ Is equipment being used up to British fire safety</p> <p>5/ Weather should be assessed the day before each activity and event cancelled if any participants are put in danger or at risk when travelling to venues</p> <p>6/ when weather changes during activities, events should be cancelled or postponed</p>		<p>LOW</p>
<p>First Aid</p>	<p>LOW</p>	<p>1/ Staff trained in basic first aid procedures</p> <p>2/ First aid box to be well stocked and available upon request. Both in a venue or on outdoor learning</p>		<p>LOW</p>



Maintenance of Equipment	LOW	<p>1/ Are all equipment being used suitable for purpose.</p> <p>2/ Annual inspection of all equipment being used and daily checks before each activity of all equipment</p> <p>3/ Any damaged, soiled or worn equipment to be removed and not used then later replaced</p> <p>4/ No unsupervised use of any equipment</p> <p>5/ Equipment to be stored and locked after each session</p>		LOW
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